



Department
of Health



**RE-ADVERTISED SECONDMENT OPPORTUNITY:
Cost Recovery Support Team (CRST) –
Overseas/private patients or business development
professional (AfC band 7 minimum)**

[N.B. This post was originally advertised on NHS jobs but is being re-advertised due to a shortage of suitable NHS in-post candidates]

Do you challenge the status quo, always look for improvement and want to make a difference?

Do you like the thought of working on a high-profile project of national significance, whilst being able to keep your “day job” ticking along in the background?

Are you able to engage with stakeholders across an entire health economy?

Are you an NHS overseas visitor/private patients Manager, contracts professional or business development lead with significant exposure to overseas patients, cost recovery and senior level engagement?

A position within the Department of Health’s Cost Recovery Support Team (CRST) could be the ideal role for you.

Working within a small team of skilled NHS professionals, you will play a key role in the CRST’s engagements with NHS trusts across the country.

Modelled on other successful NHS Support Teams, the CRST is being established with the express purpose of providing NHS trusts with bespoke support on an invitational basis to improve their overseas visitor identification and cost recovery processes. In doing so, the team will help the NHS achieve the £300m/year target set for recovery of invoices from directly chargeable non-EEA visitors and from EEA member states.

Expect to be raising awareness about cost recovery to an OVM in the West Midlands one week and holding a round table meeting with key stakeholders of a North London health economy the next. This is a fluid and varied role with the opportunity to drive real improvements across the country to the benefit of the wider NHS.

Day-to-day, you will add valuable insight as to the challenges similar NHS professionals to yourself face around improving identification and cost recovery processes as well as support to the senior members of the team.

This is not just a financial process improvement role, but one that requires an individual to inspire behavioural change as well. Delivering this across a devolved

healthcare system is a fantastic challenge and one that requires an individual with drive, confidence and the ability to influence others.

This opportunity is available on a secondment basis between December 2014/January 2015 and July 2015 (funding guaranteed up until April 2015). The *expected* time commitment will be:

December 2014	1-2 days/week (if all checks completed in time)
January 2015	approx. 4 days/week
February 2015	3-4 days/week
March 2015	3-4 days/week
April – July 2015	2-3 days/week or depending on demand

Job specific training will occur in December and January. Substantial travel within England will be required, with occasional office days to be held in London.

If candidates are unable to secure sufficient day release from their substantive jobs, we may be able to accommodate a “job share” arrangement, although all team members would need to attend the training in January.

If you are a current NHS employee and interested in applying, please send your CV, clearly stating the job reference number, with a covering letter that clearly identifies how you meet the requirements of the role to Louise Norton-Smith, recruiting manager (nhscostrcovery@dh.gsi.gov.uk).

The closing date for applications is 17.00 on Wednesday 10 December 2014. Interviews will be held in the week commencing 14 December 2014.